

Remote English/Spanish Citizenship Class Assistant Volunteer

Duties and Responsibilities:

The 10-week online citizenship class helps residents of the community prepare for the naturalization exam and interview required to become a U.S. citizen. Students learn about the history and government of the United States and prepare to answer the questions that may be asked in the interview. Volunteers listen to a short lesson led by the program teacher and then work with students one-on one or in small groups (via Zoom, using breakout rooms; and on Facebook, using the chat function). Specific instructions will be given to volunteers before the class begins.

Activities include:

- Attend the initial lesson, listening carefully and being ready to help in any way as needed or invited. Pay close attention to directions given by the instructor.
- Learn the names of the student(s) you are asked to work with, one on one or in small groups. Engage with them and be sensitive to their needs.
- Assist students (and any volunteers) in using Zoom if they are having issues.
- Focussing on what was covered in the lesson, help students practice answering the naturalization questions, using key vocabulary and a conversational tone, to increase their confidence.
- Do your best to answer any questions students may have, but also note and share their questions with program instructors and/or interns.

Qualifications:

- You speak English fluently -- for the English citizenship classes. (The ability to speak or understand Spanish is a bonus but is not required for these classes.)
- You are fully bilingual in Spanish and English for the Spanish citizenship classes.
- You agree to the time commitment listed below.
- You have access to a stable internet connection and a digital device. If you don't already know how to use Zoom, you are willing to learn.
- You have a positive attitude and are patient with adults who may be learning digital skills and English as well as facts about US history/government.
- You have good communication skills, including those needed in an online environment (using clear and appropriate speech, body language, and text).
- You are sensitive to cultural differences and open to different values/beliefs.

Start Date: English citizenship classes meet on Saturdays from 10 am to 12 pm and

Spanish citizenship classes meet on Saturdays from 12:30 pm to 2:30 pm beginning February 20, 2021.

Time Commitment: Volunteers commit to helping out a minimum of six weekly sessions for either the Spanish or English citizenship class.

To Apply

Please email Jaimi Washburn at info@brazosimmigration.com to sign up to volunteer if you are willing to make the six week commitment or if you have any questions.