

Videographer and Photographer Internship (Unpaid)

The Videographer and Photographer Internship at BIIN is a great career builder for anyone interested in cinematography and production. Upon completion, the intern will have gained experience telling a compelling story and will have built a professional portfolio.

Duties and Responsibilities

The Intern will shoot three short videos ranging from one minute to 4 minutes highlighting BIIN's impact on the immigrant community and marketing our programs to immigrants. This requires the intern to coordinate meetings with clients, interpreters if needed, and creating compelling videos with limited resources and guidance from concept to post-production. The intern will also be tasked with taking professional photos of our students in English and Citizenship Classes.

Activities may include:

- Conceptualize storyboards. Develop photography and video shot lists and interview questions.
- Coordinate and schedule the recording of spots.
- Coordinate lighting and set design.
- Facilitate video and audio recordings.
- Edit video and audio recordings.
- Photograph each class at least three times.

Qualifications:

- Enthusiasm for BIIN's mission.
- Must own a personal laptop computer.
- Ability to commit to the entire internship period.
- Strong visual eye, style, and storytelling.
- Strong writing skills are a must.
- Strong interpersonal skills. The ability to come across as warm and sincere online and to embody BIIN's brand in digital communications.
- Strong social media presence or skills.
- Comfortable in reaching out to organizations, via email, phone, and in-person.
- Flexibility to work evenings and weekends when needed.

Preferred skills but not required:

- Proficiency with Google Docs, Google Drive, Google Slides, Canva.
- Experience with adding subtitles
- Fluency in Spanish.

Start Date: BIIN interns usually begin the second week of the semester.

Time Commitment: It is our hope that our interns experience as much of BIIN as they can, and truly become a part of our team. Therefore, we have created a program centered on a minimum of 100 hours allocated over the course of 10 weeks. However, BIIN allows interns to work additional weeks and hours if their program requires it or if they choose to be more involved.

Compensation: Though unpaid, the internship provides the opportunity to hone management and supervisory skills while making a tangible contribution in addressing the needs of the local immigrant community.

Work Environment: The intern will work in a small collaborative office environment.

Academic credit: BIIN has had interns work for three credit hours from the Sociology, Political Science, Hispanic Studies, and Philosophy departments' internship classes. BIIN is happy to work with interns to meet the requirements of their department's internship program.

General Program Information: BIIN's internship program is open to anyone who is interested in gaining experience managing programs.

Goal: Provide an educational opportunity involving hands-on activities while at the same time empowering the local immigrant community.

Vision: We view our interns foremost as learners who offer a valuable fresh perspective. We treat each intern as a professional team member and part of the BIIN family. Our staff is committed to the program, offering guidance, and appreciation for each intern's contribution.

To Apply

For more information or questions on the general details of the internship program, contact Jaimi Washburn at info@brazosimmigration.com. To apply for an internship position please send a resume and cover letter to info@brazosimmigration.com with the name of the internship you are applying for in the subject line.